



2020-2021 Ministerial Studies & Credentials Information

To: Local & District Licensed Ministers
From: Rev. Steve Scott, District Superintendent
Date: December 11, 2020

On **February 22-24, 2021** the Sacramento District Ministerial Studies & Credentials Boards will meet at the District Office in Loomis, CA, to interview qualified applicants for District License and Ordination. Please follow the checklist using the [linked documents](#) to complete the required steps and signatures (digital is ok unless otherwise requested)

▶ **THE CHECKLIST:** Submit all forms by 1/15/21

- _____ **Read** the [“Approval Process for Local/District License & Ordination”](#)
STOP & READ: you must be Local Licensed for a minimum of one year and have completed at least six approved classes in the Course of Study to continue this checklist.
- _____ **Submit** an [“Application For District Minister’s License & Annual Report”](#) via Jot Form
(If you believe you are **ALSO** qualified to apply for Ordination, please contact District Superintendent Steve Scott/sscott@sacnaz.org for an additional Ordination/Recognition Questionnaire).
- _____ **Submit** the [“Articles of Faith Written Assignment”](#) via Jot Form
- _____ **Request** your senior pastor/mentor and local church board to submit written recommendations on your behalf. [“Ministerial Candidate Recommendation Forms”](#) via Jot Form
If you are currently serving as a senior/lead pastor, this is completed for you by the District Superintendent.
- _____ **Study** the [“Interview Guidelines”](#) for your assigned year to prepare for your Credentials Board interview
- _____ **Complete** the Online [“Leading From Your Strengths Profile”](#) (www.ministryinsights.com), and [“Strengthsfinder 2.0”](#) (www.gallup.com/cliftonstrengths) – to be completed one time only.
- _____ **Be engaged** and participate in a mentoring relationship with an approved mentor.
- _____ **When **ALL** of the above items have been submitted, you will be scheduled for a district license interview. Please notify District Secretary, Rev. Earl Gillett immediately if you have any desired schedule requests. Due to various issues, please allow for a potentially longer period than just your scheduled time. Interviews are scheduled for up to 60 minutes each, Mon.-Tues., 9am-5pm; and Wed., 9am-3pm; Feb. 22-24, 2021.**

*The above information can also be accessed at <https://sacnaz.org/district-information/forms-and-reports/>

Submit forms via Jot Form

Send all additional forms to:

Sacramento District Office
sacdist@sacnaz.org / (916) 652-1193
6235 S. Walnut Street, Loomis, CA 95650

Send Transcripts to:

Rev. Dan Hopkins, Ministerial Studies Secretary
dan@faithlodi.org / (209) 985-6064
1518 Gary Lane, Modesto, CA 95355

For general questions please contact:

Rev. Steve Scott, District Superintendent / sscott@sacnaz.org / (916) 652-1193, or (209) 603-0732