



## Ministerial Studies & Credentials Board Information / 2022

**TO ALL LOCAL AND DISTRICT LICENSED MINISTERS:** We are looking forward to welcoming you to your meeting with the Ministerial Studies & Credentials Boards on February 21-23, 2022 at the Sacramento District Church of the Nazarene Office, 6235 S. Walnut Street, Suite 200, Loomis, CA. Please carefully read through the following **Checklist** and **Interview** information.

► **THE CHECKLIST (LINKS):** Please read and submit all of the following forms by **1/14/2022**

- \_\_\_\_\_ **Read** the **[“Approval Process for Local/District License & Ordination”](#)**  
**STOP & READ:** you must be Local Licensed for a minimum of one year and have completed at least six approved classes in the Course of Study to continue this checklist.
- \_\_\_\_\_ **Submit** an **[“Ministerial Candidate Application”](#)** via Jot Form  
(If you believe you are **ALSO** qualified to apply for Ordination, please contact District Superintendent Rev. Steve Scott/[sscott@sacnaz.org](mailto:sscott@sacnaz.org) for an additional Ordination/Recognition Questionnaire).
- \_\_\_\_\_ **Submit** the **[“Articles of Faith Written Assignment”](#)** via Jot Form
- \_\_\_\_\_ **Request** your senior pastor/mentor and local church board to submit written recommendations on your behalf. **[“Ministerial Candidate Recommendation Forms”](#)** via Jot Form  
*If you are currently serving as a senior/lead pastor, this is completed for you by the District Superintendent.*
- \_\_\_\_\_ **Study** the **[“Interview Guidelines”](#)** for your assigned year to prepare for your Credentials Board interview
- \_\_\_\_\_ **Complete** the **Online “Leading From Your Strengths Profile”** ([www.ministryinsights.com](http://www.ministryinsights.com)), and **“Strengthsfinder 2.0”** ([www.gallup.com/cliftonstrengths](http://www.gallup.com/cliftonstrengths)) – to be completed one time only.
- \_\_\_\_\_ **Be engaged** and participate in a mentoring relationship with an approved mentor.
- \_\_\_\_\_ **AFTER you submit** all of the above items, you will be scheduled for a district license interview.  
*Please notify District Secretary, Rev. Jon Fitzpatrick ([topastorjon@sbcglobal.net](mailto:topastorjon@sbcglobal.net)) immediately if you have any special schedule requests (work schedules, family needs). Due to various issues, please allow for a potentially longer period than just your scheduled time. **Interviews are scheduled for up to 60 minutes each, Mon.-Tues., 9am-5pm; and Wed., 9am-3pm; Feb. 21-23, 2022.***

\*The above information links can also be accessed at <https://sacnaz.org/district-information/forms-and-reports/>

**Submit all forms via Jot Form**

**Send any additional documents to:**  
Sacramento District Office, [sacdist@sacnaz.org](mailto:sacdist@sacnaz.org)  
6235 S. Walnut Street, Loomis, CA 95650

**For general questions please contact:**

Rev. Steve Scott, District Superintendent / [sscott@sacnaz.org](mailto:sscott@sacnaz.org) / (916) 652-1193, or (209) 603-0732

**Send Transcripts only to:**

Rev. Dan Hopkins, Ministerial Studies Secretary  
[dan@faithlodi.org](mailto:dan@faithlodi.org) / (209) 985-6064  
1518 Gary Lane, Modesto, CA 95355

**(keep reading > > >)**



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### **THE INTERVIEW**

- When you first arrive at the District Office, please check in with Kaitlin Peoples, Executive Assistant by texting or calling her cell from your car at (209) 304-2211. Please stay outside or in your car until Kaitlin calls you inside, then proceed to your appointment.
- You are encouraged to dress in business casual attire.
- Masks will be made available if required at that time.
- You are welcome to use a printed Bible during your interview (the printed one, not the digital one).
- IF applying for Ordination (and married) we request that your spouse attend the interview with you!

#### **1. The procedure for your appointment will include meeting with:**

a. **the Ministerial Studies Board to 1)** review your transcripts, **2)** review courses you completed in the past year, **3)** verify your current placement within the Course of Study and **4)** review your current mentoring relationship. If you are a graduate of the course of study your interview will include an update of your ongoing academic development for ministry.

b. **the Ministerial Credentials Board** to consider your application for a district license or ordination, and to evaluate your personal and ministry development in the past year. This is the Board who will be listening to your presentation on the Articles of Faith and asking you the "Interview Guidelines" questions which are included with this mailing, and posted at <https://sacnaz.org/district-information/forms-and-reports/>.

**2. As a student in the Course of Study** please be ready to identify a Mentor (a local pastor or other ordained minister), with whom you have met in the past 12 months, and plan to meet in the coming 12 months, to continue developing your personal accountability & spiritual purity.

**3. IF you are granted your first district license in this meeting,** we request that you make arrangements to attend the Ordination Service on Friday, May 6 at 7:00 pm, location TBA, so that we may present your first District License to you.

**4. Please notify the district office** if you have a change of personal/contact information at any time (address; phone; e mail; church; assigned role, etc.).

**5. IF for any reason** you experience significant travel delays or if weather conditions prohibit you from getting to your scheduled interview, please call Kaitlin Peoples immediately. If absolutely necessary we will attempt to adjust or reschedule your interview time.

**The District Studies & Credentials Boards** are here to encourage, support, and help clarify your call to ministry. We will certainly be in prayer with you as you follow God's leadership in your life.

#### **MINISTERIAL STUDIES BOARD:**

Michele Dickerson/Auburn  
Stacey Hanson/Hallwood  
Dan Hopkins/Lodi Faith, Studies Sec.  
Leon Skinner/Sac The Crossing, SDIM Dir.  
Ron Zimmer/Chico

#### **MINISTERIAL CREDENTIALS BOARD:**

Steve Scott/D.S., Chair  
Jon Fitzpatrick/Yreka, District Sec.  
Israel Alvarez/Elk Grove Bethesda  
Jeff Bassett/Sac Cordova  
Renee Bennett/Stockton Axis  
Stephen Campbell/Redding 1<sup>st</sup>

Jerry Copp/Elk Grove Cornerstone  
Scott Hubbard/Lodi Faith  
Marcia Hull/Sacramento First  
Kyle Johnson/Sac The Crossing  
Nathan Oates/Lincoln Emmaus  
Dean Roberts/Vacaville SonRise